**The Glasgow Food Fund**

**About the Fund**

This funding is for third sector organisations working to ensure that everyone in the city is able to maintain a nutritious diet. In particular we know that:

* Some people will have challenges being physically able to purchase food
* Some people will struggle to afford the cost of food
* Some people will be left unable to create nutritious meals.

The fund is taken from the Scottish Government’s Food Fund which was distributed to local authorities. Glasgow City Council has made some £50,000 (TBC) of this money available to third sector organisations. This has two main goals:

1. To ensure that third sector organisations are resourced for the work they do.
2. To ensure that food delivery and support is available in every part of the city.

Grants of up to £5,000 will be available under the Glasgow Food Fund. The money is available for either;

1. Maintaining or enhancing existing food work, or
2. Providing food in an area of the city, or to a client group in the city, who are currently not getting help.

The expectation is that most grants will be given to those already doing this work who require some additional support to maintain, enhance or grow the scale of its work.

The Glasgow Food Fund is currently set up as a rolling fund with a four day turnaround. There is no closing date and applications will be assessed as they are received.

**Wider Context**

As part of the national Shielding initiative Glasgow City Council will be arranging for 25,000 people across the city to receive food parcels. This is targeted to people with health conditions that leave them particularly vulnerable to COVID.

There are however a significant number of people beyond that group who are affected by the lack of food. These include:

* Those who should be avoiding going outdoors at this time (e.g. over 70s)
* Those who have COVID-19 symptoms or believe they may have been infected
* Existing low-income households
* Households where income has dropped due to COVID.

**What the Fund can be used or**

The fund can be used for:

* Food Parcels
* Pick up shopping for someone unable to leave house
* Provision of hot meals
* Other related activity

Costs can include:

* The purchase of food
* Staff costs
* Property / Transport costs
* Associated costs (e.g. bags, containers, PPE)

**Duplicate Funding**

There are a number of funding schemes available to organisations around the COVID outbreak. These include Scottish Government funding through the Wellbeing Fund, the Resilience Fund and the Supporting Communities Fund. For more information on these visit www.scvo.org.uk.

In addition to this most funders, including Glasgow City Council, have allowed a greater degree of flexibility in how existing funding is used. This fund will be used to complement what is already funded but cannot be used to duplicate work where other funding has been provided.

To enable organisations to deliver funding quickly the Glasgow Food Fund may make a grant commitment before other funding options, including those above, have been exhausted. However, the applicant organisation will be expected to investigate the option and reduce reliance on the Glasgow Food Fund where possible.

**Application Eligibility**

1. Applicants must be constituted for social purpose and with no profit distribution to private individuals. For example;

* Charities registered with OSCR
* Other structures with a governing document that enshrines the social purpose of the organisation and an “asset lock” that prevents profit distribution.

1. Applicants must have a bank account in the name of their organisation.

**GLASGOW FOOD FUND**

**APPLICATION FORM**

Please complete the following basic information about your organisation and your bid to the Glasgow Food Fund. You can expand the boxes available as required.

Return it with a copy of a recent bank statement in your organisation’s name which clearly shows the sort code and bank account number, and a copy of your constitutional document (Memorandum and Articles, or similar) to **foodfund@gcvs.org.uk**

Your application will be examined by staff at both GCVS and Glasgow City Council, and if required we will contact you by phone to discuss it further.

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| **1** | **Name of Organisation** |  | | | |
| **2** | **Charity Number (if applicable) or company number** |  | | | |
| **3** | **Amount of funding requested (Note the maximum grant will be £5000.** |  | | | |
| **4** | **Nature of the work funding being sought for (e.g. shopping support, food parcel delivery, etc.) Tell us what you will spend this money on.** |  | | | |
| **5** | **Service restrictions – Is this for a specific group of people that you have identified? Does your organisation have an existing link with this group?** |  | | | |
| **6** | **Number of people using the service currently on a weekly basis OR anticipated numbers of people who will use the service if it is an extension to a new geographical part of the city.** |  | | | |
| **7** | **Geographical scope of the service – which parts of Glasgow are you providing this service in? (Specify by post codes, neighbourhoods, wards or sectors)** |  | | | |
| **8** | **What is the status of your application to the Scottish Government Wellbeing Fund for this work? (Use an X)** | Organisation ineligible | | |  |
| Grant received but not enough | | |  |
| Application used for other work | | |  |
| Application declined | | |  |
| Application pending decision | | |  |
| Application not submitted | | |  |
| **9** | **Have you been offered Scottish Government “Supporting Communities” funding for this work, either directly or through a local anchor? (Use an X)** | Yes - but it is not enough | | |  |
| Yes – but application is pending | | |  |
| No – but we have for other work | | |  |
| No – we have not been asked | | |  |
| **10** | **Do you have an existing Integrated Grant Fund or Holiday Food Programme grant from Glasgow City Council? (Use an X)** | Yes – but it is not enough | | |  |
| Yes – but we are doing other things with it | | |  |
| No | | |  |
| **11** | **Put an X here to confirm that you have considered using all other existing grants before applying to the fund** | |  | | |
| **12** | **Bank Account Number and Sort Code** |  | | | |
| **13** | **Who can we talk to about this application? Please provide name and daytime telephone number.** |  | | | |
| **14** | **Please mark an X here to confirm that your organisation has the appropriate safeguarding, insurance and food hygiene policies and certificates in place to carry out the work indicated in Question 4 and 5.** | | |  | |
| **15.** | **Please mark an X here to confirm you have attached a copy of a recent bank statement in your organisation’s name with sort code and bank account number clearly visible.** | | |  | |
| **16.** | **Please mark an X here to confirm you have attached a copy of your constitutional document.** | | |  | |